

FACT SHEET

Your Questions Answered

Here are a few **quick facts** about what is **changing with Converge**; we will continue to provide updates throughout the transition.

What is changing for Agency and Service Payroll Representatives?

TSP DATA SUBMISSION

The existing TSP Data Submission Application (DSUB) will be replaced by a new Agency Portal; therefore, the connection through which files are sent and where they are sent will change. The payroll file layout, file format, and method for transmission (i.e. Connect:Direct Secure Plus) will not need to change.

INTERCONNECTION SECURITY AGREEMENT

Agencies currently using an Interconnection Security Agreement (ISA) will require a new ISA and a Memorandum of Understanding (MOU).^{*} Note that this ISA—for purposes of interacting with the new recordkeeper—will be required in addition to the annual ISA refresh process with the current recordkeeper.

^{*}Agencies **not** currently using an ISA will require an MOU. With the change in TSP recordkeeper and underlying systems, the introduction of an MOU was determined as appropriate to remain current with National Institute of Standards and Technology (NIST) guidelines.

What Help Will Be Provided?



Your **Agency Technical Services (ATS)** representative will continue to support you for **existing operations and payroll file submission processes**.

Partner Agencies and Services will have access to the **Converge team for technical support** and to answer any questions related to implementing these changes, including support through the testing phase.



While the initial set of changes are very limited, we are interested in knowing **what types of changes you recommend** in the future to make the process of **transmitting data and responding to errors easier**.

What's Next?

1

More information on reviewing your ISA and MOU and establishing and testing a new connection will be shared through a TSP Bulletin in May.

2

The Converge team is also in the process of reaching out to each agency to confirm their technical point of contact to discuss these changes.

3

You will be provided with additional information related to any other changes and training on the new Agency Portal.