

Important Tax Information About Your TSP Withdrawal and Required Minimum Distributions

The Thrift Savings Plan (TSP) is required by law to provide you with this notice. However, because the tax rules covered in this notice are complex, you may wish to consult a tax advisor before you make any decision that might be affected by them. **Note:** The required minimum distribution rules are different for a TSP beneficiary participant account, which is an account inherited from a deceased TSP participant by his or her spouse. If you have a beneficiary participant account, refer to the TSP tax notice “Tax Information About TSP Withdrawals and Required Minimum Distributions for Beneficiary Participants.”

1. Deadline for Withdrawing Your TSP Account

By April 1 of the year following the year you become age 70½ and are separated from federal service, the TSP requires that you withdraw your entire account balance in a single payment, begin receiving monthly payments, purchase a life annuity, or use a combination of these withdrawal options.

If you do not make a withdrawal election by the required deadline, your account balance will be forfeited to the TSP. You can reclaim your account, but your account balance will not accumulate earnings after it is forfeited. In order to reclaim your account, you must make a full withdrawal election using Form TSP-70-A, Late Request for Full Withdrawal. Additionally, if we do not receive your properly completed withdrawal election by February 14, we will also issue you a required minimum distribution on March 1. See Section 3.

2. Your TSP Account Balance

Your TSP account may consist of a traditional (non-Roth) balance, a Roth balance, or both.

Your **traditional (non-Roth) balance** is made up of all employee contributions that you designated as traditional when you made your contribution election and the earnings on those contributions. If you are covered by the Federal Employees’ Retirement System (FERS), it also includes your Agency Automatic (1%) Contributions, as well as any Matching Contributions your agency has made to your account. Earnings on agency (or service) contributions are also a part of your traditional (non-Roth) balance.

Your **Roth balance** is made up of all employee contributions that you designated as Roth when you made your contribution election and the earnings on these contributions. Earnings on all Roth contributions (including Roth contributions made from tax-exempt pay) are qualified

(i.e., paid tax-free) provided certain Internal Revenue Service (IRS) rules are met.¹

If you are a member of the uniformed services serving in a combat zone, your TSP contributions are made from your tax-exempt pay. Those tax-exempt contributions are deposited into the balance(s) you chose when you made your TSP contribution election. TSP contributions from tax-exempt pay are always exempt from federal income tax when withdrawn. The earnings on tax-exempt traditional (non-Roth) contributions are taxable upon withdrawal. The earnings on Roth contributions made from tax-exempt pay are not taxable provided they are qualified.

Your **entire** TSP account is subject to the required minimum distributions. When you have traditional (non-Roth) and Roth balances in your account, any withdrawals will be paid pro rata (i.e., proportionally) from each balance. Also be aware that if you receive a payment from an account that has both taxable and tax-exempt contributions, your distribution will be paid proportionally from taxable and nontaxable amounts.

3. Information About Required Minimum Distributions

The IRC requires that you receive a portion of your TSP account (your “required minimum distribution”) beginning in the calendar year you become age 70½ **and** are separated

¹ Roth earnings become qualified and are therefore paid tax-free when the following two conditions have been met:

- 1) 5 years have passed since January 1 of the calendar year in which you made your first Roth contribution (this is referred to as the 5-year rule), and
- 2) You have reached age 59½, or have a permanent disability.
Note: The TSP cannot certify to the IRS that you meet the Internal Revenue Code’s definition of a disability when your taxes are reported. Therefore, you must provide the justification to the IRS when you file your taxes.



Tax Notice

TSP-775 (6/2016)
Previous Editions Obsolete

from federal service.² That year is called your **first distribution calendar year**. If you do not make a withdrawal election and begin receiving payments from your account before or during your first distribution calendar year, the TSP is required to make the required distribution to you by April 1 of the following year. That date is called your **required withdrawal date**, and that date occurs in your **second distribution calendar year**. For administrative purposes, the TSP will issue this required minimum distribution on March 1 or the last business day before March 1 of your second distribution calendar year. If you do not then make a withdrawal election for your entire account balance by April 1 of your second distribution calendar year, your account will be forfeited to the TSP as described in Section 1.

If you make a partial withdrawal, withdraw your entire account in a single payment, begin withdrawing it through a series of monthly payments, or purchase an annuity, the TSP will ensure that your withdrawal satisfies the IRC minimum distribution requirement. However, if your TSP account record has an incorrect birth or separation date, or if your agency or service is late in reporting the date of your separation, you may not receive a payment that satisfies the minimum distribution requirement by the applicable deadline. If this occurs, you may be subject to an IRS penalty tax of 50% on the amount that was not paid to you on time. To avoid this penalty, you must be sure that the information in your TSP record is correct and that your agency or service reports your separation promptly.

4. How Your Withdrawal Payment Satisfies the Required Minimum Distribution

The TSP calculates the annual amount of your required minimum distribution based on your prior year-end account balance and your age using the Uniform Lifetime Table, Treas. Reg. § 1.401(a)(9)-9, Q&A-2, as published in the Federal Register on April 17, 2002.³ (See the last page of this notice.) Because the same table is used to calculate monthly payments based on life expectancy for a participant who is 70 or older, if you withdraw your entire account using that option, you will automatically satisfy the minimum distribution requirement.

How Required Minimum Distributions Affect Transfers

Required minimum distributions cannot be transferred to an IRA or eligible employer plan. Therefore, if you are required to receive a minimum distribution and you choose to transfer **all** of your single payment or eligible monthly

payments when you make your withdrawal, we will calculate your required minimum distribution amount, remove it from the transfer, and mail it directly to you in a separate check or send it to your checking or savings account if you elected direct deposit.

If you choose to transfer only a **portion** of your payment(s), then we will calculate your required minimum distribution, remove it, and send it to you before calculating the amount to be transferred. For example, let's say at the end of last year your balance was \$100,000 and that you're now age 76. Your required minimum distribution would be roughly \$4,545. You make a full withdrawal of your \$100,000 balance, and you specify that 60% of your payment should be transferred and 40% should be paid directly to you. We will remove \$4,545, send it to you, and then calculate the requested percentage from the remaining \$95,455.

In this example, we would transfer \$57,273 to your IRA or eligible employer plan and send you an additional \$38,182. The final result of your request is a transfer of \$57,273 to your IRA or eligible employer plan and direct payments to you totaling \$42,727.

Note: The calculation shown here does not consider withholding for federal income tax. We are, however, required to withhold a percentage of any payment made directly to you, including your required minimum distribution, and pay it to the IRS. See Section 5 of this notice for more information. (There is no withholding on transfers to an IRA or eligible employer plan.)

The discussion in the remainder of this section describes how a minimum distribution payment is made **when there is no transfer involved**.

What Happens During Your First Distribution Calendar Year

If you make your withdrawal in the year you become age 70½ and are separated (i.e., in your first distribution calendar year), the following will happen:

- If you take your entire account as a **single payment**, your required minimum distribution is included in that payment;
- If you take your entire account as a **series of monthly payments** (other than payments based on life expectancy), your monthly payments will count toward satisfying your required minimum distribution. If necessary, the TSP will give you a supplemental payment by March 1 of the following year to satisfy your minimum distribution requirement;
- If you take your entire account in the form of an **annuity**, the annuity payment will satisfy your minimum distribution requirement.

² If you separate after age 70½, your account will automatically be subject to the IRS minimum distribution requirements.

³ If you have both a civilian TSP account and a uniformed services TSP account, the minimum distribution is calculated separately for each account.

If you make a mixed withdrawal, your required minimum distribution will be sent to you as follows:

- If you select an **annuity and a single payment**, in a separate check before your withdrawal is processed (i.e., before your annuity is purchased and before your single payment is distributed).
- If you select an **annuity and monthly payments**, in a separate check before your annuity is purchased and before your monthly payments begin.
- If you select **single and monthly payments**, in the same check as your single payment. If your single payment does not satisfy your entire required minimum distribution, your monthly payments will be used to satisfy the amount remaining. If the requirement is still not expected to be satisfied by March 1 of your second minimum distribution calendar year, the TSP will send you a supplemental payment for the remaining amount by March 1.
- If you select an **annuity and single and monthly payments**, in a separate check before your annuity is purchased and before your single and monthly payments begin.

If you make a partial withdrawal, your payment will be used to satisfy your required minimum distribution. However, if it does not satisfy your required distribution, the following will happen: If you withdraw the rest of your account during the same calendar year as your partial withdrawal, your withdrawal payment(s) will be used to satisfy your remaining required minimum distribution according to the type of withdrawal you elect; if you withdraw the rest of your account between January 1 and March 1 of the year following your first minimum distribution calendar year, the TSP will also use your withdrawal payment(s) to satisfy your remaining first year required minimum distribution. You will still be required to satisfy your required minimum distribution for your second minimum distribution calendar year. If you do not make a full withdrawal election by March 1 of the second distribution year, you will forfeit your account. (See Section 1.)

What Happens During Your Second Distribution Calendar Year

If you make your withdrawal after January 1, but before March 1 of your second distribution calendar year, the following will happen:

- If you take your entire account as a **single payment**, your required minimum distribution for both your first and your second distribution calendar years will be included in your single payment check.
- If you take your entire account balance in a **series of monthly payments** (other than payments based on life expectancy), each monthly payment will be

used to satisfy your required minimum distribution until the total amount of that distribution has been satisfied for the year. If your first distribution year's required minimum distribution is not satisfied before March 1 of your second distribution calendar year, a supplemental check will be mailed to you to satisfy the remaining required distribution amount. Beginning in March of your second distribution calendar year—or beginning with the first monthly payment after your first distribution year's minimum distribution requirement has been satisfied (whichever is sooner)—your monthly payments will be used to satisfy your required distribution for your second distribution calendar year. If your second year's required minimum distribution is not satisfied by December 31, the TSP will send you a supplemental payment to satisfy the remaining required minimum distribution amount.

- If you take your entire account in the form of an **annuity**, the annuity purchase will satisfy your required minimum distributions for both your first and second distribution calendar years.

If you make a mixed withdrawal, you will receive your required minimum distribution as follows:

If your mixed withdrawal **includes an annuity**, your first distribution year's required minimum distribution will be paid to you in a check before your mixed withdrawal has been processed. The rest of your withdrawal will be used to satisfy your second minimum distribution, as described below:

- First, a portion of your annuity will be used to satisfy your second distribution calendar year's required minimum distribution. That portion will represent the same percentage of your withdrawal that your annuity represents. In other words, if you choose to purchase an annuity with 50% of your account balance, then 50% of your required minimum distribution amount will be satisfied through your annuity.
- Then, if your mixed withdrawal contains a single payment, that payment will be used to satisfy the required distribution from the TSP.
- If you choose monthly payments as part of your mixed withdrawal and your required minimum distribution has not been completely satisfied through your annuity and single payment, each monthly payment will be used to satisfy your required minimum distribution until the total amount has been satisfied. If your total required minimum distribution has not been satisfied before December 31, the TSP will send you a supplemental payment to satisfy the remaining amount.

If your mixed withdrawal **does not include an annuity**, your single payment will be used to satisfy your required minimum distribution for your first distribution calendar year.

If the single payment does not satisfy it, then your monthly payments will be used to satisfy the remaining amount. If the first year's required amount is still not satisfied by March 1 of your second minimum distribution calendar year, a supplemental check will be mailed to you to satisfy the amount remaining. Beginning in March—or with your first monthly payment after your first distribution calendar year's required minimum distribution has been satisfied (whichever is sooner)—your monthly payments will be used to satisfy your required minimum distribution for your second distribution calendar year. If that amount is not satisfied by December 31 of that year, the TSP will send you a supplemental payment to satisfy the amount remaining.

If you make a partial withdrawal, the partial payment will be used to satisfy your first distribution calendar year's required minimum distribution first. If the amount of the partial payment is not enough to satisfy your first year's minimum distribution, your full withdrawal election (which must also be completed by April 1) will be used to satisfy the remaining amount of your first year's required minimum distribution. The payments made in accordance with your full withdrawal election (including monthly payments) will also be used to satisfy your second year's required minimum distribution. If your full withdrawal is not completed by March 1, a supplemental check for the remaining amount of the first distribution calendar year's required minimum distribution will be sent to you. If your full withdrawal election is still not completed by April 1, your remaining account balance will be forfeited to the TSP as explained in Section 1, "Deadline for Withdrawing Your TSP Account."

If your partial withdrawal is larger than your first distribution calendar year's required minimum distribution, it will also be used to pay all or part of your second distribution calendar year's required minimum distribution.

5. Tax Withholding From Your Withdrawal

We must withhold federal income tax from the taxable portion⁴ of TSP payments made directly to you. For withholding purposes, there are three types of payments: **eligible rollover distributions**, **periodic payments**, and **non-periodic payments**. Federal income tax withholding rules are different for each type of payment as described in this section. **The TSP does not withhold amounts for state or local income tax.**

Eligible Rollover Distributions

The following TSP payments are eligible rollover distributions:

- A single payment of your entire TSP account after you separate from service.

- A single payment of part of your TSP account after you separate from service (i.e., a partial withdrawal).
- Monthly payments when the payment amount you choose is expected to be paid out in less than 10 years (except payments computed by the TSP according to the IRS life expectancy tables).
- A final single payment made after a series of monthly payments.
- Amounts paid directly to you after the complete withdrawal of your TSP account (e.g., late contributions).

The following tax withholding rules apply to eligible rollover distributions:

- The mandatory tax withholding on all eligible rollover distributions of \$200 or more paid in a single year is 20%. Withholding applies only to the taxable portion of your distribution. Therefore, if your distribution contains tax-exempt contributions, Roth contributions, or qualified Roth earnings, these amounts are not subject to withholding. Be aware that tax withholding is not the same as actual tax due. When you file your annual federal income tax return, you may be entitled to a refund of a portion of this amount, or you may be required to pay an additional amount.
- You can avoid withholding on all or any portion of an eligible rollover distribution by asking the TSP to transfer that amount to an IRA or eligible employer plan. If you transfer any portion of your traditional balance to a Roth IRA, you will have to pay federal income tax on the taxable amount that you transfer. The tax is owed for the year the transfer is made. Roth IRAs are explained in more detail in Section 6.
- You **cannot** avoid the mandatory 20% withholding on any taxable amounts that you elect to receive directly, including a payment made by direct deposit to your personal checking or savings account, even if you then roll it over to an IRA or eligible employer plan. (See Section 6.)
- You may elect to have an amount withheld in addition to the 20% withholding by completing the tax withholding section of your withdrawal form.
- There is no withholding on eligible rollover distributions that are less than \$200. The \$200 minimum amount applies to the total dollar amount of all eligible rollover distributions the TSP makes to you in a single tax year.
- There will be no withholding on monthly payments until the total dollar amount of payments for the calendar year reaches \$200. Once payments reach \$200, the TSP will withhold taxes for the entire taxable amount you received during that tax year. Withholding for the remaining amount of that tax year

⁴ The taxable portion of your payment includes any traditional (non-Roth) contributions that you made (other than those made from tax-exempt pay), any Agency Automatic or Matching contributions (if you are FERS), earnings on your traditional contributions and agency contributions, and any Roth earnings that are not qualified.

will be calculated based on the dollar amount of each monthly payment. (For example, if you are withdrawing your account in monthly payments and are receiving \$100 per month when they begin, there will be no withholding from your first monthly payment; however, when you receive your second monthly payment, withholding will be calculated based on \$200. Withholding on subsequent monthly payments will be calculated based on \$100—the actual amount of each monthly payment.)

- You can still elect to have withholding for any eligible rollover distribution of less than \$200 by completing the tax withholding section of your withdrawal form.
- You will have to pay federal income tax on the entire amount that you transfer from your traditional (non-Roth) balance to a Roth IRA; your tax liability is incurred for the year of the transfer.

Periodic Payments

The following TSP payments are periodic payments:

- Monthly payments, if the payments are made for 10 years or more.
- Monthly payments computed according to the IRS life expectancy tables.
- Payments you receive from an annuity that the TSP purchases for you. After your annuity is purchased, you will receive information from the annuity provider about making a withholding election.

Withholding for the taxable amount of periodic payments will be based on the IRS withholding table for a married individual claiming three withholding allowances, unless you indicate otherwise on the withholding section of your withdrawal form.

On the withholding section of your withdrawal form, you may elect:

- to have no federal income tax withheld;
- to have federal income tax withheld based on the allowances and marital status that you indicate; or
- to have an additional amount withheld. The amount that you specify will be added to the amount that would otherwise be withheld (i.e., married with three allowances), or based on the marital status and allowances you indicate on your withdrawal form.

Your withholding election will remain in effect until you notify the TSP that you would like to change it.

Non-Periodic Payments

Generally, IRS required minimum distributions are treated as non-periodic payments. For example, if you elect

to transfer your TSP account to your IRA and a portion of the payment is sent directly to you in order to satisfy your required minimum distribution, the portion you receive directly is a non-periodic payment.

However, there is an exception. If a portion of a monthly payment is used to satisfy a required minimum distribution and that monthly payment is considered a periodic payment, the entire payment is a periodic payment.

The TSP will withhold 10% for federal income tax from the taxable portion of non-periodic payments unless you indicate otherwise in the withholding section of your withdrawal form.

On the withholding section of your withdrawal form, you may elect:

- to have no federal income tax withheld; or
- to have an amount withheld in addition to the 10%.

Special Note About Monthly Payments

The first monthly payments made during a year will be counted toward your required minimum distribution.

Monthly payments which result in payments expected to last less than 10 years are treated as **eligible rollover distributions**. The taxable amount of these payments are subject to mandatory 20% withholding unless the total paid in one tax year is expected to be less than \$200, or unless payments are transferred as explained in Section 6 of this notice. However, any payments used to satisfy your required minimum distribution are treated as non-periodic payments, cannot be transferred, and are subject to 10% withholding on the taxable portion.

Monthly payments expected to last 10 years or more, or which are calculated based on your life expectancy, are subject to withholding under the **periodic payment** rules, as explained earlier.

Therefore, if you choose monthly payments, you should consider the category into which your payments will fall. The TSP will use the following rules in making this determination:

- **If you choose to have your payments based on your life expectancy**, your payments will be treated as periodic, no matter how long they last. Payments are calculated based on IRS life expectancy tables.⁵
- **If you choose to receive payments of a certain dollar amount**, the TSP will divide your account balance at the time payments begin by the dollar amount you choose. If the result is 120 or more, your payments will be treated as periodic. If the result is fewer than 120, your payments will be eligible rollover distributions.

⁵ The IRS Single Life Table, Treas. Reg. § 1.401(a)(9)-9, Q&A-1, is used to calculate monthly payments based on life expectancy for participants who are 69 or younger. Once a participant turns 70, the Uniform Lifetime Table, Treas. Reg. § 1.401(a)(9)-9, Q&A-2, is used. (See Page 8.)

- **If you change to a final single payment from a series of monthly payments**, your final payment will be treated as an eligible rollover distribution.

Note: Once a year, you will be permitted to make a change in the amount of your monthly payments. If you are receiving monthly payments based on your life expectancy, you will also be able to change (irrevocably) to monthly payments based on a dollar amount. If you make either change, the tax withholding on your new payments will be determined according to whether your new payments are eligible rollover distributions or periodic payments. Visit the TSP website (tsp.gov) for more information.

Special Note for Nonresident Aliens and Beneficiaries of Nonresident Aliens

Special tax withholding rules apply to TSP payments made to nonresident aliens. For a detailed explanation of how these rules apply to you, please read the TSP tax notice “Special Tax Withholding Rules for Thrift Savings Plan Payments to Nonresident Aliens.” This notice is available from the TSP website or by calling or writing to the TSP.

A nonresident alien is an individual who is neither a citizen nor a resident of the United States.⁶ A resident alien is a non-citizen who is or was a lawful permanent resident of the United States during any part of a calendar year. An alien may also be considered a U.S. resident if the individual meets the IRS “substantial presence” test for a calendar year.⁷ For information on residency status and the tests for residency, you may obtain IRS Publication 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*, or IRS Publication 519, *U.S. Tax Guide for Aliens*.

Other Tax Withholding Information

You may request that there be no tax withholding from a periodic or a non-periodic payment. You can do so by completing the withholding section of your withdrawal form.

If you do not have enough federal income tax withheld from your payment, you may be responsible for paying estimated tax. You may also incur penalties under the IRS estimated tax rules if your withholding and estimated tax payments are not sufficient.

If you ask to have additional withholding and the total amount of the withholding equals or exceeds the amount of your payment, your entire payment will be withheld.

The TSP does not withhold for state, city, county, or other local income tax. Therefore, you should consult your tax advisor or relevant state or local taxing authorities regarding any potential tax obligations to them.

⁶ The “United States” includes the 50 States and the District of Columbia.

⁷ This is commonly referred to as the “green card” test.

6. Transferring or Rolling Over Your TSP Payment

If your payment is an eligible rollover distribution as described in Section 5, all or any part of it can either be transferred or rolled over to an IRA or eligible employer plan. Be aware that the tax rules regarding transfers and rollovers can be complicated. You should consult a tax advisor to ensure that you understand the tax consequences of these transactions. Keep in mind that required minimum distributions cannot be transferred or rolled over.

An eligible employer plan includes a plan qualified under section 401(a) of the Internal Revenue Code, such as a section 401(k) plan, profit-sharing plan, defined benefit plan, stock bonus plan, and money purchase plan; a section 403(a) annuity plan; a section 403(b) tax-sheltered annuity; and a section 457(b) plan maintained by a governmental employer. Certain eligible employer plans also accept money designated as Roth.

A traditional IRA is any IRA that is not a Roth IRA, a SIMPLE IRA, or an education IRA. Tax-deferred money that is transferred from the TSP to a traditional IRA is not subject to tax until it is withdrawn from the IRA.

A Roth IRA accepts only after-tax dollars, but provides tax-free growth. If you transfer your TSP traditional (non-Roth) balance to a Roth IRA, you must pay any taxes owed on the funds in the year of the transfer.

No IRA or eligible employer plan is required to accept a transfer or rollover. Before you decide to transfer or roll over your TSP account, you should find out whether your IRA or plan accepts transfers or rollovers, the minimum amount it will accept, and whether tax-exempt contributions or Roth contributions, if applicable, will be accepted. Also, distributions from the IRA or plan to which your transfer or rollover is made may be subject to different plan rules (such as spousal consent) and tax consequences from those that apply to distributions from the TSP.

A transfer occurs when you instruct the TSP to send all or a part of your payment directly to an IRA or eligible employer plan instead of sending the money directly to you. You will not be subject to the mandatory 20% federal income tax withholding on any taxable portion of your payment that the TSP transfers directly to your IRA or eligible employer plan. However, you will have to pay withholding on any taxable amount that is paid directly to you (or to your personal checking or savings account via electronic funds transfer (EFT)), even if you then roll it over yourself.

A rollover occurs when the TSP pays your eligible rollover distribution directly to you and you deposit all or a part of that distribution into an IRA or eligible employer plan within 60 days of the date you receive it. Remember that the IRS requires the TSP to withhold 20% of your distribution when it is paid directly to you. If you want to roll over your

entire payment, you must use other funds to make up for the amount withheld. If you do not want to use personal funds to make up the amount withheld, you should choose to have the TSP transfer your account to your IRA or eligible employer plan directly, instead of rolling it over yourself.

If you decide to transfer or roll over traditional (non-Roth) money to a **Roth IRA**, you must pay income tax on the taxable amount you transfer or roll over; you will have to pay the tax for the year of the transfer.

If you choose to receive a series of monthly payments that is expected to last for less than 10 years, your decision whether to transfer all or any part of a payment will apply to all later monthly payments in the series unless you change your election to have your funds transferred, or unless you change your payment amount and your new monthly payments are no longer considered eligible rollover distributions.

For more detailed information about transfers and rollovers and how certain tax rules apply to them, see the TSP tax notice “Important Tax Information About Payments From Your TSP Account.” **Remember, amounts paid to you as a minimum distribution because you have reached age 70½ may not be transferred or rolled over.**

Special Note for Uniformed Services Accounts

If you have a traditional (non-Roth) balance in your TSP account and it contains tax-exempt money (i.e., tax-exempt contributions from pay earned in a combat zone), you may transfer or roll it over into a traditional IRA or a Roth IRA, or transfer it to certain eligible employer plans, but only if the IRA or plan accepts tax-exempt balances. If you choose to transfer a portion of the distribution, the taxable balance will be transferred to your IRA or plan first. Tax-exempt money will be transferred only if the taxable portion of your distribution does not satisfy the percentage that you elect to transfer to your IRA or plan. Any tax-exempt money in your withdrawal that cannot be transferred will be paid directly to you (or to your checking or savings account, if you so elect).

The tax-exempt portion of a withdrawal from your traditional (non-Roth) balance can only be transferred (not rolled over) to an eligible employer plan. The only types of eligible employer plans that can accept a transfer of tax-exempt balances from the TSP are plans qualified under IRC § 401(a) and IRC § 403(b) annuity plans; however, a plan is not legally required to accept such a transfer.

If you transfer or roll over a tax-exempt balance into a traditional IRA, it is your responsibility to keep track of the amount of these contributions and report that amount to the IRS on the appropriate form so that the nontaxable amount of any future distribution(s) can be determined.

Tax-exempt money in a traditional (non-Roth) balance of a uniformed services TSP account may not be transferred into a civilian TSP account.

7. Tax Reporting

The TSP will report to the IRS all payments (including required minimum distributions) that are made directly to you, as well as all transfers made to IRAs or eligible employer plans. The TSP will also report TSP payments and transfers to the state in which your TSP account record shows you resided at the time the payments were made, if that state has an income tax.

Annuity purchases are not reported by the TSP to the IRS or to your state of residence. Payments made under an annuity that the TSP purchased for you will be reported for tax purposes by the annuity provider.

In January of the year that follows your TSP payment, the TSP will send you Form 1099-R, Distributions From Pensions, Annuities, Retirement or Profit-Sharing Plans, IRAs, Insurance Contracts, etc. You should include the taxable amount reported on Form 1099-R as income on your individual income tax return for the year in which payment was made. **You should keep the TSP informed of any changes in your address until you receive this tax information.**

8. Additional Tax Information

Taxable Distribution of a TSP Loan Due to Separation From Service

If you separate from federal civilian service or the uniformed services with an outstanding TSP loan and you do not repay the entire loan, the TSP must declare a taxable distribution of the unpaid balance (including any accrued interest) before a withdrawal can be processed. (You may want to elect additional withholding from your TSP withdrawal or from other payments made to you in the same year to cover the tax you must pay on your loan distribution.)

If any part of your loan is associated with tax-exempt or Roth contributions, those contributions will not be subject to tax when the loan balance is distributed to you. However, Roth earnings that are not qualified will be subject to tax.

You may be able to roll over (within 60 days) any or all of the taxable amount of your distribution into an IRA or an eligible employer plan using your personal funds. You thereby avoid taxes and penalties on the taxable amount. Members of the uniformed services can also roll over tax-exempt amounts to an IRA, if the IRA will accept them.

Special Note for Uniformed Services Accounts

If your account includes tax-exempt contributions (from pay earned in a combat zone) and you have a loan that is declared to be a taxable distribution, not all of the outstanding loan balance will be taxable. When you separate from your service and your loan is declared a taxable distribution, the TSP will determine the proportions of the loan balance that are tax-exempt and taxable. The tax-exempt amount can also be deposited into a traditional IRA if the IRA will accept it.

Ten-Year Tax Option

If the payment you receive from the TSP qualifies as an **eligible lump sum distribution**, you may be able to lower the income tax you pay by using the 10-year tax option.

An **eligible lump sum distribution** is one in which your total TSP account balance (if you have two accounts, your civilian and uniformed services TSP accounts, including tax-exempt balances, if any) is distributed to you within one tax year (the calendar year, for most taxpayers), regardless of whether this occurs in one or more payments. This means that an eligible lump sum distribution—whether distributed to you by the TSP in a series of monthly payments, in a subsequent payment made after your initial withdrawal, as a part of a mixed withdrawal, or in a taxable loan distribution—must be distributed to you in the same tax year. With the **10-year tax option**, your eligible lump sum distribution is taxed as if it were paid to you over 10 tax years.

The following rules apply to the 10-year tax option:

- The 10-year tax option is available only if you were born before January 2, 1936.
- You must have been an **active participant** in the TSP for at least five years before the year in which your distribution is made. You are considered an active participant during a year if either you or your agency made a contribution to your TSP account during that year.

- You must use the 10-year tax option for all eligible lump sum distributions that you receive in the same tax year. This includes a withdrawal of your entire TSP account after separation and any taxable loan distribution. It also includes an eligible lump sum distribution from any plan described in IRC § 401(a) or § 403(a) which is maintained by another employer.
- You can use the 10-year tax option only once (as a participant) in your lifetime.
- You must use the tax rates in effect in 1986.
- If you transfer or roll over all or any part of your distribution, you cannot use the 10-year tax option.

You can elect the 10-year tax option by filing IRS Form 4972, Tax on Lump Sum Distributions, with your annual income tax return.

9. TSP Contact Information

If you have any questions regarding this notice, please contact the TSP toll free at 1-877-968-3778 (TDD: 1-877-847-4385). Outside the U.S. and Canada, please call 404-233-4400 (not toll free). You can also send a fax to 1-866-817-5023 or write to the TSP at the address on the TSP website (tsp.gov).

Uniform Lifetime Table for Calculating Minimum Distributions*

Age	Distribution Period	Age	Distribution Period	Age	Distribution Period
70	27.4	89	12.0	107	3.9
71	26.5	90	11.4	108	3.7
72	25.6	91	10.8	109	3.4
73	24.7	92	10.2	110	3.1
74	23.8	93	9.6	111	2.9
75	22.9	94	9.1	112	2.6
76	22.0	95	8.6	113	2.4
77	21.2	96	8.1	114	2.1
78	20.3	97	7.6	115+	1.9
79	19.5	98	7.1		
80	18.7	99	6.7		
81	17.9	100	6.3		
82	17.1	101	5.9		
83	16.3	102	5.5		
84	15.5	103	5.2		
85	14.8	104	4.9		
86	14.1	105	4.5		
87	13.4	106	4.2		
88	12.7				

* A required minimum distribution is calculated as illustrated in the following example: The participant reaches age 75 in 2016. As of December 31, 2015 (the last day of the calendar year immediately preceding the calendar year for which the required distribution will be made), the value of the participant's TSP account was \$229,000. Based on the table above, the expected distribution period (in years) for a 75-year-old individual would be 22.9, so the participant would divide \$229,000 by 22.9. Through this calculation, the participant would determine that the calendar year 2016 would require a minimum distribution of \$10,000.